

MINISTRY OF CULTURE, YOUTH AND SPORTS
QUOTATION NOTICE

Quotation No : **08/KKBS/HK34-2018**
Quotation Title : **SUPPLY, DELIVER, INSTALL AND DISMANTLE OF NEW BACKDROP FOR TABLE FLAG DISTRIBUTION CEREMONY IN CONJUNCTION WITH 34TH NEGARA BRUNEI DARUSSALAM NATIONAL DAY CELEBRATION, 2018**

- 1) Quotation is open to Contractor/Company who is registered with the Government of His Majesty The Sultan of Brunei Darussalam and also MUST comply with:
 - a) Company's Certificate of Registration; (Business Names Act Section 16 and 17) under **Advertisement, Signage and Signboard.**
- 2) Quotation to be submitted using the specific forms available and to be put inside a **sealed envelope with stating only the Quotation's number, title and closing date without revealing the company's identity.** To be put inside the **Quotation Box (Green Colour Coding)** available at and to be addressed to **Chairman of Quotation's Committee:-**
1st Level Main Lobby,
Ministry of Culture, Youth and Sport's Building,
Simpang 336-17, Jalan Kebangsaan,
Bandar Seri Begawan, BS8110,
Negara Brunei Darussalam

Not later than **2:00 pm on 23rd November 2017 (Thursday)**

- 3) Quotation received later than the stated time and date will not be entertain.
- 4) a) Quotation's documentation can be obtained from the Finance Unit, 1st Level, Ministry of Culture, Youth and Sports; and
b) Further enquiries related to documentation can be obtained from the Administration Section – (Unit Pengurusan Estet), Basement Level, Ministry of Culture, Youth and Sports;
c) Payment of the quotation's fee can be made at Finance Unit Counter, 1st Level from **8:00 am to 11:30 am** and from **2:00 pm to 3:30 pm** every working day except on **Saturday** (only available until **11:30 am**).
- 5) Quotation Fees will be **\$10.00** in the form of cash or local cheque. Document fees will not be refunded.
- 6) Last date to get the quotation's documentation is on **21st November 2017 (Tuesday), before 3:30pm.**
- 7) It is advisable for every Company who wishes to take part in this quotation, to visit the site where the works are to be carried out and shall also carefully examine the relevant Terms and Conditions of Contract, Drawings, Specification and all other accompanying schedules, etc.
- 8) Any enquiries and appointment can be referred to *Unit Pengurusan Estet*, at **2382911/2381903 Ext. 1005/1006** during office hour.
- 9) Before the quotation's documentation is given, every Contractor/Company are requested to show their **Company's Certificate of Registration; (Business Names Act Section 16 and 17)** as required to the officer in-charge and during the process of settling payment of the quotation's fee.
- 10) Copy of payment receipt and certificates as stated in paragraph 5 and 9 respectively, to be attached along with the Quotation's documentation submitted.
- 11) The Government of His Majesty The Sultan of Brunei Darussalam will not certainly to accept any lowest quotation or any-any Quotation received.
- 12) Contractor that refuse or revoke an offer or contract after permission is obtained will be fined in accordance with the rules and guidelines provided by Lembaga Tawaran Negara. Reference LTN/4(39/1997)


[HAJI AWANG AZAHAR BIN HAJI AWANG ADENAN]
For The Permanent Secretary
Ministry of Culture, Youth and Sports
Negara Brunei Darussalam