

**MINISTRY OF CULTURE, YOUTH AND SPORTS**  
**QUOTATION NOTICE**

Quotation No: 14/OGOS/2017/BKBN/1.40/17

Quotation for: **TWELVE (12) MONTHS TERM CONTRACT FOR CLEANING AND HOUSEKEEPING (BUILDING & COMPOUND) TO BLOCK B18 SPG. 32-15 ANGGEREK DESA FLAT, BAHAGIAN KHIDMAT BAKTI NEGARA (BKBN), MINISTRY OF CULTURE, YOUTH AND SPORTS, BRUNEI DARUSSALAM**

1) Quotation is open to Contractor/Company who is registered with the Government of His Majesty The Sultan of Brunei Darussalam and valid Supplier/Contractor's Registration Certificate from Ministry of Development. **Class II and Above and Work Category S02**

2) Quotation to be submitted using the specific forms available and to be put inside a **sealed envelope with stating only the quotation's number, title and closing date without revealing the contractor/company's identity**. To be put inside the **Quotation Box** available at and to be addressed to **Chairman of Quotation's Committee:-**

**1<sup>st</sup> Level**, Ruang Masuk/Penyambut Tetamu  
Ministry of Culture, Youth and Sport's Building,  
Simpang 336-17, Jalan Kebangsaan,  
Bandar Seri Begawan, BS8110,  
Negara Brunei Darussalam.  
**PETI SEBUTHARGA (BERWARNA HIJAU)**

**Not later than 2:00 pm on 31<sup>st</sup> August 2017 (Thursday)**

- 3) Quotation received later than the stated time and date will not be entertain.
- 4) a) Further enquiries related to documentation can be obtained from the Administration Section – Bahagian Khidmat Bakti Negara [BKBN], Basement Level, Ministry of Culture, Youth and Sports;  
b) Quotation's documentation can be obtained from Kaunter Bahagian Kewangan, 1<sup>st</sup> Level, Ministry of Culture, Youth and Sports; and  
c) Payment of the Quotation's fee can be made at Bahagian Kewangan, 1<sup>st</sup> Level from **8:00 am to 11:30 am** and from **2:00 pm to 3:00 pm** every working day except on **Saturday** (only available until **11:30 am**).
- 5) Last date to get the quotation's documentation is on **29<sup>th</sup> August 2017 @ 2.00 PM (Tuesday)**.
- 6) Quotation Fees will be **\$10.00** in the form of cash or local cheque. Document fees will not be refunded.
- 7) It is advisable for every Contractor/Company who wishes to take part in this quotation, to visit the site where the works are to be carried out and shall also carefully examine the relevant Terms and Conditions of Contract, Drawings, Specification and all other accompanying schedules, etc.
- 8) Any enquiries and appointment can be referred to Bahagian Khidmat Bakti Negara at **2340045/2340033** during office hour.
- 9) Before the quotation's documentation is given, every Contractor/Company are requested to show their **Company's Certificate of Registration; (Business Names Act Section 16 and 17) and Supplier/Contractor's Registration Certificate from Ministry of Development** as required to the officer in-charge and during the process of settling payment of the quotation's fee.
- 10) Copy of payment receipt and certificates as stated in paragraph 6 and 9 respectively, to be attached along with the quotation's documentation submitted.
- 11) The Government of His Majesty The Sultan of Brunei Darussalam will not certainly to accept any lowest quotation or any-any quotation received.

  
**[KOL (B) PG HJ ZULKIFLI BIN PG HJ ISMAIL]**

Pengarah Bahagian Khidmat Bakti Negara [BKBN],  
Kementerian Kebudayaan, Belia dan Sukan,  
Negara Brunei Darussalam.